

ADMISSION 2020-2021

INSTRUCTIONS FOR SECOND/THIRD YEAR POST GRADUATE AND RESEARCH STUDENTS

Eligible candidates who meet the requirement notified in the Bulletin can apply for hostel admission for the academic year 2020-21 through online mode.

Instructions to be followed by the applicants are as follows:

1. The candidate must read the Bulletin uploaded on the Hostel website www.rghg-du.in carefully before applying.
2. The candidate should first register on the link given on the hostel website. The registration number obtained is to be filled in the admission application form.
3. The hostel form is available on the Hostel Web-Portal www.rghg-du.in.
4. The application form is to be downloaded and the scanned copy of the filled-in form must be sent via email to admissionrghg2020@gmail.com along with all the documents mentioned in point (10) below.
5. After filling the form, the student must save a copy of the filled in form. The hard copy of the form is to be submitted in the hostel office by admitted students.
6. Candidate's application process shall be completed after payment of the application form, which is Rs. 150/- (Hundred Fifty rupees only) for General & OBC and Rs. 100/- (Hundred rupees only) for SC/ST category is to be paid. For this purpose, Bank details are as follows:
Account holder: PROVOST RAJIV GANDHI HOSTEL FOR GIRLS, BANK: IDBI, Account no. 1347104000026187, IFSC: IBKL0001347.
7. Payment should be made through NEFT/IMPS/UPI only. It may be noted that one has to put her FIRST NAME only in Capital letters in the "Remarks Field" while transferring the amount. For instance, if a candidate's name is Kavita Kumari Joshi, she will enter the remarks field as "KAVITA" only.
8. The candidate must fill the details of the local guardian (LG) (s). The two LGs must not have the same residential address. The LGs must take responsibility in case of any emergency.
9. After submitting the form, no correction, deletion, addition shall be allowed further. No fresh form will be accepted. The candidates are, therefore, advised to fill the form carefully.
10. It is mandatory to upload the scanned copies of the following: (Proforma for VIII to X), must be downloaded from Hostel Website only and upload the same after duly filled in).
 - i. Passport size photo .
 - ii. Receipt of Admission fee 2020-21 submitted in College or University.
 - iii. Percentage of last year (both semesters).
 - iv. Marksheets of the last examination passed: both semesters (for second and third year students).**
 - v. Screenshot of the fee submitted.

- vi. Certificate for Reservation (SC/ST/Foreign/Sports/PWD/WWW/EWS).
 - vii. Proof of Nationality in case of Foreign nationals.
 - viii. Status as Employed or self-employed (Annexure A/B).
 - ix. Financial guarantee and Declaration by Parents/Husband/Guardian (including self-attested identity proof & address proof of Delhi or NCR of Local Guardians.)
 - x. Recommendations from foreign students' advisor, University of Delhi.
 - xi. Medical fitness declaration by the candidate.
 - xii. Declaration by the candidate.
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- 11. The hostel will notify the merit list with names of the candidates against vacant seats. Readmission students should ignore this point.
 - 12. The admission in the hostel is completed only after payment of fees which include Annual fee, Quarterly fee, Mess Advanced fee, Mess fee, Caution money (for details refer to the Fee Section of Bulletin).
 - 13. First quarter for the academic year 2020-21 will be from November 2020 to January 2021.
 - 14. After paying the admission fee, the admitted candidates must submit self-attested documents (mentioned in point no. 10) in the hostel office at the time of joining the hostel . Documents given in VII to XII are to be submitted in original.
 - 15. In addition, self-attested printout of the admission form, Undertaking of Anti raging & Sexual harassment have to be submitted (Proforma of Undertaking must be downloaded from Hostel website).
 - 16. For any other query, one may contact on: 7303562300 or email to rghg2012@gmail.com.