

For office use

Regn. No.

**RAJIV GANDHI HOSTEL FOR GIRLS
UNIVERSITY OF DELHI
DHAKA HOSTEL COMPLEX, DR. MUKHERJEE NAGAR
DELHI-110009**

Application Form for Admission 2018-2019

FORM NO.
COURSE
COLLEGE
DEPARTMENT

RECENT
PHOTOGRAPH
OF THE
APPLICANT
ATTESTED BY
PRINCIPAL OF
THE
COLLEGE/HEAD

INSTRUCTIONS

- All entries are to be filled in Ink/ball point pen by the candidate in English/Hindi.
- The Application should be accompanied by Photographs and attested copies of the following:
 - Copy of fee receipt of admission to the course (Original to be produced for verification).
 - Self attested marksheet of last examination passed.
 - Copy of Merit/Entrance list.
 - Documents supporting reserve category status attested by Gazetted' Class I Officer, if applicable.
 - Document supporting admission under sports quota by competent authority.
 - Certificate from employer of father/mother/husband in service (Annexure A). In case of self-employed parents/husband, the certificate from First Class Gazetted Officer currently posted at the place of residence of the applicant (Annexure B).
 - Undertaking against Ragging (Annexure I & II in the Bulletin) to be submitted at the time of interview. In addition to that students are required to submit an undertaking with this link (www.antiragging.in)
 - Medical Fitness Certificate for Foreign students.
 - ID proof of local guardians (with their signature) should be the same as mentioned in the Application form.
 - M.Phil/Ph.D Students are required to submit a letter from HOD/Supervisor, that they are not working anywhere.
- Incomplete form will not be considered.
- Furnishing incorrect information will lead to cancellation of admission to the hostel.
- The admission will be valid for the current academic session.
- The applicants are advised to check on the hostel notice board regarding interview dates, admission lists etc, or check at the website www.du.ac.in/www.rghg-du.in
- No individual communication shall be sent.

APPLICANT'S DETAILS

Name (in block letters).....
Course University of Delhi's Enrollment No.
College/Department
Subject Year
Date of admission Merit list/Entrance List No. Rank
Examination last passed Year of passing
Name of examination/board
Marks obtained out of total marks
Marks (in %)
Category : General/SC/ST/OBC/Foreign/Sports/PWD/WW
Date of Birth Nationality
Marital status

Parmanent residential address

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Correspondence address

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Email ID..... Phone number

Father's/Husband's name

Employed/self-employed /retired

Occupation

Mother's name

Employed/self-employed/retired Occupation

Father's office address Telephone no.

Mother's office address Telephone no.

<u>ACADEMIC RECORD</u>					
Examination Passed	Board/ University	Year of Passing	Makrs Obtained	Maximum Marks	% Marks
B.A./B.Sc./B.Com					
M.A./M.Sc./M.Com					
M.Phil.					
Others					

Duration of previous stay in any other hostel of Delhi University for the same course level

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CERTIFICATE FROM COLLEGE/DEPARTMENT

Certified that Ms. is a bonafied, full time students of class of the College/Department She in neither employed nor is an ex-student.

Her position in Admission list/merit list no. I/II/III is and she has deposited the college fee for the academic year 2018-2019 vide Receipt no. dated

Date

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Signature of the Supervisor
For Research Students only

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Signature of the Principal of College/Head of the Department

Name :

FOR M.Phil./Ph.D. STUDENTS ONLY

(a) Course (b) Department (c) Faculty.....
(d) Year..... (e) Name of Supervisor (f) Date of Registration

To be filled by the Supervisor in his/her own hand and to be signed by HOD.

- (i) This is to certify that Ms is enrolled for M.Phil./Ph.D. in the Department/Faculty of and she is a full -time bonafide student of the Department.
- (ii) This is to verify that progress of research work of Ms M.Phil./Ph.D. student, working under my supervision is (satisfactory/not satisfactory). She may/not be given admission/extension in the Rajiv Gandhi Hostel for Girls.

Date: (Signature & Name of the Supervisor) (Name & Signature of HOD with Official Seal)

ONLY FOR FOREIGN STUDENTS

1. Recommendation of the foreign student's advisor, University of Delhi.
Foreign student's advisor

Name
Signature with official seal

2. Recommendation of the concerned Embassy

Name of the recommending authority
Designation.....
Signature with official seal

MEDICAL FITNESS DECLARATION

1. I declare that I am not suffering from any infectious, chronic or any other disease that makes me unfit for stay in the hostel.
2. In case I have any medical problem requiring any specific facility in the hostel, the same is indicated along with supporting documents.

Signature of the Applicant

In addition to the above medical declaration, foreign students are also required to produce a Medical Certificate from the Centre for AIDS & Related Diseases (CA& RD) (formerly National institute of Communicable Disease, NICD), 22 Sham Nath Marg, Delhi - 110054 as per terms of Letter No. F-14-686ESII dated 20* April 1987, from the Human Resource Development, Department of Education, Government of India, and New Delhi

FINANCIAL GUARANTEE AND DECLARATION BY PARENTS/HUSBAND

(Please tick as applicable)

1. I certify that applicant is seeking admission with my consent and that I shall be responsible for her financial liabilities to the hostel.
2. I **permit/do not permit** my ward to avail the facility of night out as per hostel rules, at her/my risk and responsibility, at the local guardian/s address/s provided below duly approved by me/us, after due permission from the concerned hostel authority.
3. I appoint the following two persons as local guardians* for my ward Ms.....

Local Guardian 1

Name

Relationship with the resident.....

Residential address

Official address.....

Tel no. of residence Tel. no. of Office

Signature of local guardian.....

Local Guardian 2

Name

Relationship with the resident.....

Residential address

Official address.....

Tel no. of residence Tel. no. of Office

Signature of local guardian.....

Date

Signature of Father / Mother / Husband

Name

*** Please note that the local guardians may be contacted for any official purpose or emergency that may arise during the resident's stay in the hostel.**

DECLARATION BY THE CANDIDATE

(Please tick as applicable)

1. This application is being made in full knowledge of my parent/husband and local guardian.
2. I declare that my parents/husband **do/does not** reside in National Capital Territory of Delhi/ Faridabad/Gurgaon/Noida/Ghaziabad within 70k.m.
3. I hereby declare that in case I absent myself from the hostel for more than a month without prior permission/ intimation to the Hostel authorities, the room allocated to me is liable to get vacated by the Hostel authorities.
4. I declare that I am neither employed nor doing any paid job anywhere, full or part time.
5. I am not an ex-student.
6. I have read the rules and regulations of the hostel contained in the Information Bulletin and undertake to abide by them. I shall not plead ignorance of regulations that may be further notified from time to time.
7. I vouch for the correctness of the particulars given by me in the application form. I understand that in case particulars given by me are found to be inauthentic my admissions will be cancelled.
8. I declare that I do not possess a Ration card/or my name has not been included in any Ration card in the National Capital Territory.
9. I hereby declare that I shall be responsible for any kind of theft/fire in my room.
10. I undertake to inform the authorities, in writing any change in any of the particulars given above as and when they occur.
11. I also undertake to submit myself to the disciplinary jurisdiction of the Vice-Chancellor, the Provost and other authority of the University, who may be vested with authority to exercise discipline under Act, the Statutes, the Ordinances, including ORDINANCE XV(B), (C) and (D), and the rules that have been framed there under by the University and the Hostel.
12. I also undertake that the Provost is the final authority in all matters.

Date.....
Place.....

.....
Signature of the applicant

Countersigned by parents/husband

Name of the Signatory.....

ANNEXURE-A
(IN CASE OF EMPLOYED PARENTS /HUSBAND)
CERTIFICATE FROM EMPLOYER OF FATHER/MOTHER/HUSBAND OF THE APPLICANT

This is to certify that Mr./Mrs Father/Mother/Husband
of Ms..... an applicant for admission to Rajiv Gandhi Hostel for
Girls, University of Delhi, Delhi-110009 is working in this office as (designation)
and at present is posted at and his/her office address is
Also certified that Mr./Mrs is presently residing at

Date:

Signature
Name & address of office with seal

Note: In case both the parents are employed, two separate certificates from their respective offices are to be submitted.

ANNEXURE-B
(IN CASE OF SELF EMPLOYED/RETIRED PARENTS/HUSBAND) CERTIFICATE FROM FIRST CLASS
GAZETTED OFFICER CURRENTLY POSTED AT THE PLACE OF RESIDENCE OF THE APPLICANT

This is to certify that Mr./Mrs Father/Mother/Husband
of Ms..... an applicant for admission to Rajiv Gandhi Hostel for
Girls, University of Delhi, is a person retired from Service/running business, namely
..... at.....
Also certified that Mr./Mrs is presently residing at.....

Date:.....

Signature
Name & address of office with seal

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Admitted	Pending	Not admitted	Cancelled
Resident Tutor	Resident Tutor	Warden	Provost

RAJIV GANDHI HOSTEL FOR GIRLS

ACKNOWLEDGEMENT SLIP

Application form for hostel admission 2018-2019

Name of the applicant

Subject Course

College/Department

Form No.
Date

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Signature of the Dealing Assistant